

OCEAN VIEW SCHOOL DISTRICT
Huntington Beach, CA 92647

DRAFT

MEASURE R INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

Meeting Minutes

Monday, February 5, 2018

5:00 p.m.

Board Room (Building A)

1.0 Pledge of Allegiance / Welcome / Introduction of Members

The meeting came to order at 5:05 p.m. with Dr. Michael Conroy leading the group in the Pledge of Allegiance.

Committee Members in attendance were: Mark Bixby, Gracey Van Der Mark, Vanessa Nalle, Ellen Riley, Donna Alexander, and Cheryl DeLaVega. Joe Miller, Libbie Rector, Tom Ugland, and Gayle Wayne were absent.

Representing the District were Dr. Carol Hansen, Superintendent; Dr. Michael Conroy, Deputy Superintendent; Jim Choate, Director, Facilities; Keith Farrow, Director, Fiscal Services; and Cindy Pulfer, Administrative Assistant, Administrative Services. Representing the Architect firm, DLR Group, was Kevin Fleming. Representing the Construction Management firm, Ledesma & Meyer Construction Co., Inc., was Milo Oostinga. Representing the District's Audit firm, Vavrinek, Trine, Day & Co., was Royce Townsend.

There were no guests signed in.

2.0 Public Comments

There were no public comments.

3.0 Approval of Minutes – October 16, 2017

As there was no quorum to approve the minutes, they will be reviewed at the next meeting.

4.0 Measure R Audit Report ending June 30, 2017

Royce Townsend, Auditor from Vavrinek, Trine, Day & Co., the District's Auditor, presented the Measure R Audit that was provided to the Board of Trustees on January 23, 2018. There is no action item required from the committee members for the Measure R Audit ending June 30, 2017. The Audit presented contains the Financial Audit and the Performance Audit of the Measure R bond funds. The Audit has received the highest level of an unmodified opinion with no material weaknesses and no significant deficiencies. The audit is posted to the website.

5.0 Project Update Presentation

Dr. Conroy provided a project update presentation to include modernization project goals/mission statements, priority for all planned projects, and all aligned with budget. College View and Westmont modernization plans were reviewed by the committee. These plans have been shown to several groups including the Board, site staff, support staff, parents, and neighbors. Dr. Conroy answered questions from committee members. This presentation will be posted to the website.

6.0 Budget/Expenditure Update

Dr. Conroy provided a budget and expenditure update presentation and the committee was provided with a copy. The report provided expenditures to date that included College, Westmont, Interim Housing at Sun and Pleasant, and District support. Dr. Conroy answered questions from

the committee members. This presentation will be posted to the website. There was a consensus of the committee to accept the report as presented and being consistent with the bond language.

7.0 Other Business

- As staff has another commitment on the next scheduled meeting of May 7th, Dr. Conroy proposed changing the May 7th meeting to May 14th and to start the meeting at 5:15 p.m. The committee members agreed that the next meeting would be May 14, 2018, at 5:15 p.m. in the Board Room.

8.0 Public Comments

There were no public comments.

9.0 Adjournment

Motion by Donna Alexander and seconded by Ellen Riley to adjourn the meeting. Meeting adjourned at 6:16 p.m.